**LAKESIDE THEATRE STUDIO SHOW PROPOSAL**

**2018 AUTUMN SEASON**

\*Deadline for submission: 5pm, Friday 15th June 2018\*

|  |  |
| --- | --- |
| **Name** |  |
| **Course of study** |  |
| **Student ID no.** |  |
| **E-mail** |  |
| **Phone** |  |
| **Title of project** |  |
| **Name of Director** |  |
| **Name of Producer** |  |
| **Name of Technician** |  |
| **Date of submission** |  |

**Pitch**

*Please give a description of your proposal, in no more than 250 words, which covers all areas as laid out in the* ***Guidelines for a Lakeside Studio Show Proposal****.*

**Budget**

*Please provide an estimated budget of the project with breakdown of costs including all areas as laid out in the* ***Guidelines for a Lakeside Studio Show Proposal*** *document. This can be attached to your email as an excel document if easier.*

Please note that any spending must receive prior approval in order to be reimbursed. You are liable for any unauthorised spending. When calculating a budget, please keep spending to a minimum by using charity shops and other low-cost outlets such as eBay.

**Preferred dates**

*Please delete as appropriate. The more flexibility you give us the better.*

* **Oct 23rd/24th, 2018**
* **Nov 6th/7th, 2018**
* **Nov 20th/21st, 2018**

*(Please note these dates can’t be guaranteed and may be subject to change at this stage. Once all applications have been gathered we will progress with confirming studio slot dates.)*

**How to Submit**

Please email this document to the following people:

* Barbara Peirson (Artistic Director) [bpeirs@essex.ac.uk](mailto:bpeirs@essex.ac.uk)
* Lauren Haubenschmid (Theatre Manager) [lhaube@essex.ac.uk](mailto:lhaube@essex.ac.uk)
* Laura Mathias (Communications Officer) [laura.mathias@essex.ac.uk](mailto:laura.mathias@essex.ac.uk)

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